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**RURAL MANAGEMENT & DEVELOPMENT DEPARTMENT  
GOVERNMENT OF SIKKIM  
GANGTOK**

**Ref No: 258 /RM&DD/M**

**Dated: 13<sup>th</sup> Feb, 2013**

**To,**

**All District Collectors –cum-  
Head of the District Level Committee of REDRH  
Government of Sikkim**

**Subject: Rent Assessment of BLS under the REDRH Project.**

Sir,

This is in continuation to the letter dated 17<sup>th</sup> Nov, 2012 (enclosed) wherein the process to be followed for rent assessment of Block Level Stores (BLS) established under the REDRH Project was described.

In a recent communication with the Buildings and Housing Department, the Blocks need to provide two further supporting documents:

- Letter from AE duly countersigned by concerned Ward Panchayat and House Owner
  - This letter will need to be accompanied by a drawing of the Plan of the House
- A sample format of the same is enclosed for ready reference please.**

Based on these additional documents, the Buildings Department will be in a position to process for vetting of the rent assessment. An early receipt of the consolidated documents from the Blocks will help in facilitating vetting of the same by the Buildings Dept and release of funds to meet the BLS rent from RM&DD.

Yours faithfully,

(Sandeep Tambe)

**Special Secretary**

**Encl:** As above

**CC:**

- 1. Secretary LR&DMD –cum- State Relief Commissioner**
- 2. Secretary – RM&DD**
- 3. PCE –cum-Secretary Buildings and Housing Department**
- 4. Related officers of RMDD Head Office [SS-I, II, CE, AD (Accounts), SE(Stores), AD(IT)]**
- 5. SE Planning, Buildings and Housing Department**
- 6. All ADC (Dev)s to ensure early consolidated documents from the Blocks-**
- 7. All BDOs to ensure early submission of the documents to the Districts**



**RURAL MANAGEMENT & DEVELOPMENT DEPARTMENT  
GOVERNMENT OF SIKKIM**

No. /RM&DD/M

Dated: / / 2013

To,

The Superintending Engineer (Planning)  
Building & Housing Department,  
Nirman Bhawan,  
Gangtok

**Subject: House rent Assessment for Block Level Stores under REDRH Project**

Sir,

The house of ..... situated at  
..... has been taken on rent by this  
department to function as the Block Level Stores under the REDRH Project and the house measures  
..... and is in good condition. This house is .....  
type of structure and was constructed in the year .....

We have no objection for rent assessment by Building & Housing Department.

**Yours faithfully,**

**Counter signed by**

House owner signature

Ward Panchayat signature

**(Name of concerned AE)**

House owner name

Ward Panchayat name

**Name of Block**

**Encl: Plan of house where the BLS will function**

**ENCLOSURE**



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**RURAL MANAGEMENT & DEVELOPMENT DEPARTMENT  
GOVERNMENT OF SIKKIM  
GANGTOK**

**Ref No:** 185 /RM&DD/M

**Dated:** 17<sup>th</sup> Nov, 2012

**To,**

**All District Collectors –cum-  
Head of the District Level Committee of REDRH  
Government of Sikkim**

**Subject: Decisions based on the REDRH meeting held on 12<sup>th</sup> Nov, 2012**

Sir,

During the meeting held with the Deputy / Under Secretaries attached to the office of the ADC(Dev) on 12<sup>th</sup> Nov, 2012 in the office of the undersigned the following decisions were taken:

- 1. Slow physical progress, need to accelerate urgently:** The target is to complete 3,986 houses by March-2013 and total 7,972 houses by March-2014. The district wise, year wise targets are as follows:

Deadline	REDRH Houses Completed (Target)				
	North*	East	South	West	State
<b>31<sup>st</sup> March, 2013</b>	1,494	1,298	456	739	<b>3,986</b>
<b>31<sup>st</sup> March, 2014</b>	2,988	2,596	911	1,477	<b>7,972</b>

\* includes the two GPUs of East District namely Navey Shotak and Lingdong Nampong

All districts need to accelerate the project and show visible improvements in the physical progress.

- 2. Process for rent assessment of BLS:** As informed by the Buildings and Housing Dept, the following steps need to be followed to avoid any audit queries in future:
  - Rent assessment to be done by the concerned AE in the BAC as per the Buildings Dept Notification dated 7<sup>th</sup> Dec, 2011.
  - Year of construction and corresponding depreciation needs to be factored into the assessment.
  - Detailed assessment needs to be attached with the format provided earlier vide letter dated 9<sup>th</sup> Aug, 2012 (enclosed).
  - District resubmits the format (provided vide letter dated 9<sup>th</sup> Aug, 2012 enclosed) along with attachment containing the assessment to RMDD head office with above information for all the Blocks urgently.
  - RMDD head office gets the vetting done by Building and Housing Department and transfers funds to pay the rent for 6 months.

3. **Coordination with BLS storekeepers for timely updation of MIS:** The BLS storekeepers need to update the REDRH MIS with the stock material received and issued to the beneficiaries in a timely manner. However, the progress made in this regard is far from satisfactory. The Districts need to organize a coordination meeting with the BLS storekeepers to resolve this issue at the earliest, so that the lag in data entry in the e-stores module is reduced to less than a week. The e-stores report Block wise is available in the home page of the MIS and can serve as an indicator of the block-wise data entry progress made in this regard.
4. **Updating physical progress of house construction in the MIS:** The concerned DS/US were provided a hands on training by the AD-IT on updation of the physical progress of house construction in the MIS. This updation has to be done from the District level, and the physical progress kept up to date in the MIS. The districts need to ensure that this module is updated regularly and matches with the MPRs being sent.
5. **Next instalment of funds:** South District informed about shortage of funds and need for next instalment. The supporting documents needed for the same are the Oct-2012 MPR along with the UC in the enclosed format (Form GFR – 19A).
6. **Landless REDRH beneficiaries:** The REDRH beneficiaries who are landless need to be prioritized under the land bank (*Sukumbasi*) scheme, so that their house construction does not get delayed for want of land.
7. **Regular submission of MPRs:** All Districts need to send the MPRs in the prescribed format in hard copy and softcopy (over email to the undersigned) latest by 10<sup>th</sup> of the next month without fail.

Yours faithfully,



(Sandeep Tambe)

**Special Secretary**

**Encl: As above**

**CC:**

1. **Secretary LR&DMD –cum- State Relief Commissioner**
2. **PCE –cum Secretary, Buildings and Housing Department**
3. **Secretary – RM&DD**
4. **Related officers of RMDD Head Office [SS-I, II, CE, AD (Accounts), SE(Stores), AD(IT)]**
5. **All ADC (Dev)s to accelerate the project by taking up more houses**
6. **All BDOs to ensure that the e-stores module is regularly updated**